

**TOWN OF FOUR OAKS  
BOARD OF COMMISSIONERS MEETING  
OCTOBER 20, 2025  
MINUTES**

**Call to Order**

Mayor Vic Medlin called the October 20, 2025, regular scheduled Board of Commissioners meeting to order at 6:30 p.m. Those present included Mayor Pro Tem Mike Hines, Commissioners Michael Bradley, Carles Surlis, Tony Capps, and Kim Robertson. Also present were Town Administrator Barry Stanley, Public Works Director James Bryan, Chief Building Inspector/P&Z Director Mike Cook, Finance Officer Rachel Raynor, and Mike Dart with the Four Oaks Benson News in Review. Rhonda Lee, Town Clerk, was also present to record minutes.

**Invocation and Pledge of Allegiance**

Commissioner Tony Capps gave the opening Invocation, with Austin Denning leading the Pledge of Allegiance.

**Approval of Minutes**

Commissioner Bradley made a motion to approve the September 15, 2025, minutes as presented, seconded by Commissioner Capps. The motion carried unanimously.

**Proclamation**

Mayor Vic Medlin presented a framed memorial proclamation and a picture of the late Police Commissioner Mr. John Hatch to Ms. Kay Hatch and her family. Mayor Medlin read the proclamation aloud. Mike Dart from the FO Benson News in Review was present to take pictures.

**Presentation**

Trevor Chandler and Tim Hogan with Flock Security presented a slide show on security cameras for the town that would be beneficial to the police department. The PowerPoint presentation is attached to the minutes. Trevor will send a copy of their contract for Attorney Hewett to review. The Board of Commissioners will discuss at a later date.

**Public Comments**

Joan Pritchett, President of the Four Oaks Chamber of Commerce, came before the board to speak on several Chamber events. First Responders Rock- the Chamber took candy to the Fire Department and EMS, and Subway sandwiches to the Police to show appreciation for all that they do. The Oyster Roast is on November 6<sup>th</sup>. Four Oaks Elementary School is having its Fall

Festival this Friday and has invited the Chamber to participate. Joan will be there for the event. November 13<sup>th</sup> will be the annual Veterans recognition at the American Legion at 6:30 pm. The Christmas tree lighting will be on December 4<sup>th</sup>, and the parade is on December 6<sup>th</sup>. Trick or Treat on the 31<sup>st</sup> from 5:00 – 8:00 pm. This will be on the new section of Main St this year. Several businesses will be handing out candy, and a large number of children are anticipated again this year.

## **Public Hearings**

Mayor Medlin called the meeting into a public hearing. Mayor Medlin stated that there is an annexation that needs to be approved. The clerk has completed her investigation and finds that the request is sufficient and meets the requirements for a contiguous annexation. There were no questions from the board or audience. A motion to approve the certificate of sufficiency and annexation ordinance was made by Commissioner Hines. Commissioner Robertson seconded the motion. Motion carried unanimously.

Mayor Medlin closed the public hearing.

## **New Business**

None

## **Mayor's Comments**

Mayor Medlin introduced Gaston Hayes Raynor and welcomed Rachel back from maternity leave. He also wished Commissioner Robertson Happy Birthday. Mayor Medlin congratulated Rhonda Lee for completing her four-week class at the UNC School of Government, and she is now a Certified Municipal Clerk.

## **Department Reports**

**Police** – Chief Anderson presented the police report. (attached)

**Parks & Rec and Outreach & Appearance** – Commissioner Robertson reported that football finished this past Saturday, and the teams would have a party this coming weekend to celebrate a great season.

**Water and Sewer** – Commissioner Bradley gave the water/sewer report (see attached).

**Sanitation & Streets** – No updates.

**Planning & Zoning, Inspections** – Mike Cook presented his report (attached).

**Finance** – Finance Officer, Rachel Raynor, presented the finance report. (report attached). Commissioner Hines made a motion to approve the bills as presented. Commissioner Capps seconded. Motion passed unanimously.

## **Closed Session**

NC General Statute §143-318.11a (4) To discuss economic development.

Commissioner Bradley made a motion to go into closed session to discuss economic development. Commissioner Hines seconded the motion. Motion carried unanimously. There was no action taken during the closed session.

Commissioner Surles made a motion to come out of closed session. Commissioner Bradley seconded the motion. Motion carried unanimously.

Mayor Medlin called the meeting back into a public hearing.

Commissioner Bradley made a motion to reappoint Linwood Parker to the Economic Development Board. Commissioner Hines seconded the motion. Motion carried unanimously.

### **Adjournment**

With no further business brought before the Board of Commissioners, a motion to adjourn at 7:30 p.m. was made by Commissioner Bradley, seconded by Commissioner Surles. The motion carried unanimously.

ATTEST:

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Vic Medlin, Mayor

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Rhonda S. Lee, Town Clerk